300 Tamalpais Drive Corte Madera, CA 94925

Town of Corte Madera, CA

p: (415) 927-5062 f: (415) 927-5039

# APPLICATION FOR REPORT OF RESIDENTIAL BUILDING RECORD

[THIS BOX FOR DEPARTMENT USE ONLY]

Report No. \_\_\_\_\_

Date Submitted:

Fee Receipt No. \_\_\_\_\_

Please remit \$130.00 fee at time of application

Prior to the sale or exchange of any residential building or residential site in the Town, the owner or his authorized agent shall obtain from the Town a Report of Residential Building Record showing the regularly authorized use, occupancy and zoning classifications of such property and all other pertinent information relating thereto. [Ord. 601 § 1 (part), 1973]

Type or Print All Information [APPLICANT: PLEASE DO NOT WRITE ON THE REVERSE SIDE OF THIS FORM]

ADDRESS (or APN if no address) of the RESIDENTIAL SITE to b	e reported on:
Property Owner Name:	
Property Owner Address:	
Listing Broker:	
I, the APPLICANT, certify that I am the OWNER or the OWNER'S AUTH Town of Corte Madera a Report of Residential Building Record for the information contained in this application is true and accurate to the bes	property herein identified. I further certify that all
PRINTED name of APPLICANT:	
Mailing address of Applicant:	
Mailing address of Applicant:	(Street)
(City)	(State) (Zip)
Telephone Number(s) of Applicant: ( )	( )
· · · · · · · · · · · · · · · · · · ·	//
E-mail Address:	
Applicant Signature:	Date:
This Report of Residential Building Record is to be:	
Picked up at the Town of Corte Madera Planning & Build	ling Office
B neced up at the rown of conternational indimining & build	

- Mailed to the Applicant.
- **D** E-mailed to the Applicant.

# Town of Corte Madera, CA REPORT OF RESIDENTIAL BUILDING RECORD

#### [APPLICANT: PLEASE DO NOT WRITE ON THIS SIDE OF THE REPORT FORM]

1.	Property Address:				
2.	Property APN:	No. of Do	cumented Dwelling Units on Property:		
3.	Property Zoning Classification(s	s): Property (	Dccupancy Classification(s) per building code:		
4.	Special Conditions attached to Property (Variances, Conditional Use Permits, etc.):				
5.	Building Permits on Record:		[		
	Permit No.	Issue Date	Description of Work		

[Note: the building permit information listed above attests only to the fact of issuance of a permit, or permits, and does not necessarily indicate completion or approval of permitted work.]

Date Report Issued: \_\_\_\_\_

Ву:\_\_\_\_\_

## NOTICE TO PROSPECTIVE PURCHASER

- This report does not address compliance with Town of Corte Madera Zoning Ordinance provisions such as setbacks, lot coverage, parking requirements, etc. Any such Zoning questions should be directed to the Planning Division.
- The issuance of this report shall not constitute a representation by the Town that the property or its present use is, or is not, in compliance with the law. This report does not purport to constitute a full disclosure of all material facts affecting the property or the desirability of its sale.
- For information about flood zone locations please refer to FEMA Flood Insurance Rate Maps (FIRMs) for Marin

## **PROCESS ADVISORY**

In accordance with Section 15.30.030 of the Corte Madera Municipal Code, the owner or his authorized agent shall deliver this report to the buyer or transferee prior to the consummation of sale. Additionally, any title insurance company or other escrow handling the sale or exchange of town residential property shall, prior to closing the sale or transfer, obtain from the buyer a written acknowledgement of the receipt of the Report of Residential Building Record.